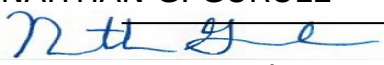
	LOS LUNAS POLICE DEPARTMENT	
	ADMINISTRATION	NUMBER: ADM.02.05
	EFFECTIVE DATE: February 17, 2010	
	SUBJECT: Alternatives to Arrest REVIEW DATE: 03/17/2014	
AMENDS/ SUPERSEDES:		NMSA:
NMMLEPSC STANDARDS: ADM.02.05		APPROVED BY CHIEF OF POLICE NAITHAN G. GURULE  Signature

I. PURPOSE

- A. It is the policy of this Department to utilize the Criminal Citation in lieu of arrest whenever applicable, thereby reducing the time consumption involved with physical arrests while still taking enforcement action. In most cases, the officer will make the decision of whether a citation will be issued or a physical arrest made for the offense.

II. POLICY

- A. Criminal citations may be used for offenses which are classified petty misdemeanors and full misdemeanors.
- B. In order for the court to have the necessary information to process the complaint, the victim and witness(s) name, DOB, address and telephone number shall be listed in the offense/incident report. The criminal citation must be completed properly including property shoplifted and total dollar amount.
- C. The officer will be sure that the correct violation and ordinance or statute number is used.
- D. Complete details of the incident should be placed in the offense/incident report.
- E. If any evidence is taken, the case number will be listed on the evidence form.
- F. If a criminal citation is issued to a person over 18 and under 21 years of

age for an alcohol violation, the citation will be sent to Magistrate Court.